

## Bylaws & Policies

### 0120 - POWERS AND ETHICS

#### 0121 - Authority

The supervision of Sts. Peter and Paul School shall be conducted by the Principal, the representative, under the direction of Father Robert Stein. The Board of Education is responsible to the principal.

#### 0122 - Board Powers

The power of this Board consists of those matters expressly granted by the Principal, the representative, under the direction of Father Robert Stein, and to those matters which may be necessarily implied from such powers specifically delegated as being necessary to carry them out.

R.C. 3313.17

0122.1

#### Member Powers

Board members as individuals do not separately possess the powers that reside in the Board of Education.

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#### Code of Ethics/Code of Conduct

The Board of Education believes quality Catholic education and good Board service should be conducted in an ethical manner with traditional principles such as honesty, trust, fairness, and integrity. Each Board member should conform his/her conduct to Ohio law, the code of ethics recommended by the Ohio School Boards Association and the code of conduct set forth below as adopted from the National School Boards Association publication *Becoming a Better Board Member*.

While serving as a member of the Board of Education, each member is expected to agree to abide by the following code of ethics promulgated by the Ohio School Boards Association:

A. remember that my first and greatest concern must be the educational welfare of all students attending Sts. Peter and Paul School;

- B. obey the Catechism of the Catholic Church, the laws of Ohio and the United States;
- C. respect the confidentiality of privileged information;
- D. recognize that as an individual Board member, I have no authority to speak or act for the Board;
- E. work with other members to establish effective Board policies;
- F. recognize the authority for the administration of the school to the Principal and staff;
- G. encourage ongoing communications with Father Stein, the pastor, and Mrs. Yaussy, the principal, among Board members, the parish, students, staff, parents, and the community;
- H. render all decisions based on the available facts and my independent judgment rather than succumbing to the influence of individuals or special interest groups;
- I. make every effort to attend all Board meetings;
- J. become informed concerning the issues to be considered at each meeting;
- K. improve my boardmanship by studying educational issues and by participating in in-service programs;
- L. support the employment of staff members based on qualifications and not as a result of influence;
- M. cooperate with the Diocese of Cleveland, and the principal to establish a system of regular and impartial evaluations of all staff;
- N. avoid conflicts of interest or the appearance thereof;
- O. refrain from using my Board position for benefit of myself, family members, or business associates;
- P. express my personal opinions but, once the Board has acted, accept the will of the majority.

In addition, the Board of Education believes that each member should agree to work cooperatively and effectively with others and conform his/her behavior to the following code of conduct by collectively and individually agreeing to:

- A. abide by the code of ethics promulgated by the Catholic Church and the Ohio School Boards Association;
- B. act as an advocate for the School and for children;
- C. set high expectations for the work of the Board;
- D. keep the Board's primary focus on the best interests of students;
- E. strive sincerely to build better relationships with one another and the Principal;
- F. set clear goals for the School;
- G. support the Principal and help her to be as effective as possible;
- H. prepare carefully before each meeting so that when each Board member has the floor, s/he can make comments that are concise, organized, and clear;
- I. vote his/her individual convictions based on the available facts and his/her independent judgment and refrain from surrendering his/her judgment to particular individuals or groups;
- J. devote sufficient time, thought, and study to proposed actions;
- K. become well versed in parliamentary procedure;
- L. listen carefully and with courtesy when other people have the floor and are speaking during Board meetings;
- M. refuse to become involved with micromanagement;
- N. emphasize planning, policymaking, and public relations rather than becoming involved in management of the school;
- O. establish clear goals for the School and ensure that the parish and community are aware of these goals;

P. keep abreast of current educational issues within the School, throughout the Diocese and State, and across the nation;

Q. establish fair and equitable terms and conditions of employment and evaluation of all staff; and

R. select sound instructional strategies and materials and submit them to regular and impartial evaluations.